



# GET CERTIFIED

## Transparency

- Completion of Ethics Training
- Ralph M. Brown Act
- Public Records Requests
- Conflict of Interest Policy
- Fair Political Practices Commission Required Filers
- State Controllers Compensation Report
- Grant Policy

## Website Requirements

Please provide links to the following sections of your website.

- District's mission statement
- Map of District Boundaries
- ACHD's Definition of a Healthcare District
- Link to ACHD.org
- Trustee, Manager, Staff Contact Information and Board Biographies
- Board Meeting Information
- Enterprise Systems Catalog
- Programs and Services Offered
- Annual Operating Budget
- Financial Audits
- District Election/Vacancy Process
- Link to Healthcare District Authorizing Statute
- Recipients of Grant Funding
- Municipal Services Review
- Link to the State Controllers Financial Report on the District's website.
- AB 1234 Ethics Certificate for all Trustees and Executives
- Reimbursement policy
- Compensation Policy
- Public Records Request Form.
- Financial Reserves Policy
- District Bylaws
- Mobile Friendly Website (Link to the District's homepage)
- Website Transparency (one of the following)
  - Annual Utilization Report
  - Annual Services Report
  - Patient Demographics Report
  - Quality Reports
  - Annual Report to the Community
  - Hospital License



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Executive Compensation

- Board Policy on Executive Compensation
- Listing of Executive Positions

State and Local Agency Reporting

- Recent Municipal Service Review

Financial Reporting

- Reimbursable Expenses Policy
- Signature Authority Policy
- Annual External Financial Audit
- Request for Public Funds

Best Practices

- CEO Evaluation
- Board Self Evaluation
- Job Descriptions for Officers of the Board

Please provide at least three of the following:

- Strategic Plan
- Community Messaging
- Community Engagement
- Annual Budget Hearing
- Live or Recorded Board Meetings
- Board Continuing Education